



# Community Pharmacy Lancashire

## Community Pharmacy Lancashire (CPL)

(The name adopted by the Lancashire Local Pharmaceutical Committee)

Minutes of the Annual General Meeting (AGM) 27.09.2022 19.00 – 19.15

Virtual meeting via Zoom

### Present:

CPL committee members: Executive Chair – Kath Gulson (KG), Mubasher Ali (MA), Rima Bagratyan (RBG), Roger Balshaw (RB), Arif Bhuriya (AB), Ali Dalal (AD), Tahir Hussain (TH), Khalid Khan (KK), Keri McCourt (KMc) and Yusuf Oomer (YO)

### In attendance:

Interim Chief Officer – Nicola Feeney (NF)

Treasurer – Ben Fell (BF)

Operations and Contractor Lead – Laura Dunkley (LD) minutes

Fin McCaul PSNC North West Regional Representative – presenter

James Wood PSNC Director of Contractor & LPC Support – presenter (arrived at the end of the formal meeting – AGM)

### Apologies

Vice Chair – Mike Ball (MB), Aisling O'Brien (AoB), Richard Wood (RW)

No apologies received – Asif Adam (AA), Riaz Hinglotwala (RH)

### 1. Welcome from the Community Pharmacy Lancashire (CPL) Chairman

KG opened the meeting by thanking everyone present– committee members and executive team.

### 2. Minutes of AGM 2021

KG took the meeting through the minutes of the AGM from 2021. These were proposed by AB and seconded by TH, and accepted by those present at the meeting as a true and accurate record.

### 3. Matters arising.

There were no matters arising.

### 4. Annual report

KG explained the Annual Report was included in the circulation of the AGM papers and also published on the website. KG explained the report was split into three timelines; practical, representative and visionary. KG took the opportunity to thank committee members for their contribution to the Annual Report and also for the committee member's commitment to supporting our contractors. It was noted that the Annual Report was accepted by the meeting being proposed by RB and seconded by YO.

### 5. Treasurer's report

The accounts for CPL had been published on the CPL website and notified to contractors. In addition, the Treasurer had written a detailed finance section in the annual report. BF explained that the lower levy that was introduced in 2020-21, has stayed the same. BF informed the group that the

notable spending has increased and has been separated within the budget and the ringfenced monies has been highlighted as to why and where spent, for clarity. BF explained there are no concerns in relation to finances.

There were no questions on the accounts from the floor.

LD announced the result of postal votes. One hundred (100) postal votes all accepting the accounts had been received.

There were two (2) votes from the floor to accept. There were no (0) votes against the motion. There were no (0) abstentions.

A simple majority was required for the accounts to be adopted. Total votes for (including postal votes) was 102, votes against 0, no abstentions. The vote to accept the accounts was therefore carried unanimously and the accounts adopted. The voting of the accounts was proposed by TH and seconded by AD.

#### **6. General questions from the floor**

There were no questions.

#### **7. Any other business**

There was no other business.

#### **8. Close of AGM meeting**

The meeting was closed.

The formal AGM meeting was followed by a presentation from James Wood PSNC Director of Contractor & LPC Support and Fin McCaul PSNC North West Regional Representative.

They provided a PowerPoint presentation updating the group in relation to year four and five of the Community Pharmacy Contractual Framework deal, current challenges contractors are facing and discussed the Transforming Pharmacy Representation (TAPR) Programme, a new work programme aiming to deliver the changes that community pharmacy contractors supported in the recent contractor vote and also the current challenges that contractors are facing at the moment. The PowerPoint has shared with the group.