

Community Pharmacy Tracker April 2024

If you are part of a pharmacy group or multiple, please liaise with your company managers/head office

Subject	Requirement	Deadline	Action and links	Tick when completed
Pharmacy First Service	Funding	31 st March 2024	<p>The deadline to have delivered a minimum of 5 Pharmacy First clinical pathway consultations that cross the Gateway point is 11.59pm on 31st March 2024. If you have not delivered a minimum of five of these consultations by this date the £2,000 initial fixed payment will be recovered.</p> <p>You must achieve the minimum number of 5 clinical pathway consultations for March to receive the fixed payment of £1,000.</p> <ul style="list-style-type: none"> View the CPLSC Pharmacy First dedicated support page on our website <p>Please note that all Pharmacy First resources and information can be found by scrolling through the first page of the CPLSC Pharmacy First Resources page. Please contact us if you require any advice or support</p>	
Pharmacy First: Requirement to have an otoscope from 1st April 2024	Service Delivery	1 st April 2024	<p>The deadline for having an otoscope to use within the acute otitis media pathway and to start providing this pathway is 1st April 2024 (this does not apply to distance selling pharmacies as they cannot provide this pathway).</p> <p>Find out more on the CPE website.</p>	
Hypertension Case Finding	Funding	31 st March 2024	<p>The Deadline to have achieved the incentive fee payment for 2023/24 is 31st March 2024</p> <p>Contractors need to have provided 20 ABPMs between 1st April 2023 and 31st March 2024</p>	
Easter Opening Times & Rota Claim	Contractual	Act now	<p>The Lancashire and South Cumbria Easter Rota is available on the CPLSC website. Please check the website for further information and for any inaccuracies, please contact the ICB on england.lscpharmacy@nhs.net</p> <p><u>If you have been directed to open remember to complete the relevant claim forms as requested by the ICB</u></p>	
Pharmacy Profile Update	Contractual	31 st March 2024	<p>Ensure your Directory of Services and NHS website profiles are up to date by updating your NHS Profile Manager once each quarter.</p> <p>The deadline for this quarter is 31st March 2024</p>	
LFD service: New eligible patient groups	Service Delivery	1 st April 2024	<p>From 1st April 2024 additional patient groups will be eligible to access the LFD service, as well as those previously eligible for the service.</p> <p>Full details are available on the CPE website.</p>	

Community Pharmacy Pressures Survey	Pharmacy Pressures	2 nd April 2024	Community Pharmacy England has launched its third annual Pressures Survey, and they want to hear directly from everyone who owns or works in a community pharmacy. Find out more here	
Annual Complaints Report	Contractual	As soon as reasonably practicable after the end of 2023/24	Pharmacy owners must send a copy of their annual complaints report to the local NHS team as soon as reasonably practicable after the end of the year to which the report relates. Send your report to: england.lscpharmacy@nhs.net	

Regular Tasks

The following tasks need to be completed on a daily / monthly basis:

Subject	Requirement	Deadline	Action and links	Tick when completed
PharmOutcomes Refer to Pharmacy Your chosen IT provider	Act now	Ongoing	Check PharmOutcomes/Refer to Pharmacy/ Your chosen IT provider a minimum of three time a day for referrals for the relevant services such as: <ul style="list-style-type: none"> • The Pharmacy First Service • The Discharge Medicines Service • The Hypertension Case Finding • The Contraception Service • The Smoking Cessation service 	
NHS Shared Mailbox	Contractual	Access DAILY	Ensure you access your NHS Shared Mailbox email regularly (everyday) as part of your terms of service. All important messages and communications via the ICB will be received using this mechanism.	
NHS Mail	Pharmacy IT	Access regularly	Ensure you access your personal NHS.net email regularly (at least once every 30days) to avoid your account being deleted. Further information is available here .	
Local Services	Pharmacy income	By the 5 th	Please claim all your locally commissioned services by the 5 th of the month via the relevant local IT system	
VirtualOutcomes	Workforce training	Ongoing	A whole host of support modules for pharmacists and team members, including employee certificates are available by the fully funded platform. The site has already been accessed over 600 times for support around Pharmacy First. Access here .	
CPLSC Mailing List	Pharmacy Mailing List	Ongoing	Please ensure you are subscribed to the CPLSC Newsletter and Encourage your self-employed professional pharmacists to also join, to ensure they are up to date with the rapidly changing pharmacy environment. Subscribe here	

If you require support from Community Pharmacy Lancashire & South Cumbria

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